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Minutes of Regular Meeting  
of the  
Board of Trustees  
of  
The Winnipeg School Division

**APPROVED BY THE  
BOARD ON  
OCTOBER 7, 2013**

Board Room, Administration Building,  
Winnipeg, September 23, 2013.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:02 p.m.

The Secretary-Treasurer called the meeting to order.

Present: Trustees S. Hrynyk (Chair), M. Wasyliv, C. Collins, K. Barr, R. Hildahl, D. Bautista, M. Babinsky, J. Sneesby, A. Ramos

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes, R. Chartrand, D. Persaud, D. Burgos, E. Barnaby, G. Heath, B. Lapointe

**APPROVAL OF THE AGENDA**

Barr-Wasyliv That the Agenda for the regular meeting of the School Board to be held this evening, September 9, 2013, be approved. – Carried.

Barr-Wasyliv That the Ward Boundaries Committee Verbal Report Item 5.3 be added to Presentation and Consideration of Reports. – Carried.

**READING AND CONFIRMING OF MINUTES**

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Babinsky-Bautista Regular Meeting – September 9, 2013  
Ramos-Collins Special Meeting – September 16, 2013

**PRESENTATION AND CONSIDERATION OF REPORTS**

The following reports were considered:

Superintendent's Report No. 11-2013  
Finance/Personnel Committee Report No. 8-2013

Dated September 23, 2013  
Dated September 16, 2013

Superintendent's Report No. 11-2013

Collins-Barr	That Clause No. 1a (Accounts List/Summaries of Salaries and Wages) be approved. - Carried.
Collins-Wasyliw	That Clause No. 1b (Accounts List/Summaries of Salaries and Wages) be approved. - Carried.
Ramos-Collins	That the recommendation for Clause No. 2 (Recognition for Special Accomplishments) be approved. - Carried.
Bautista-Babinsky	That Clause No. 3 (Cecil Rhodes School – Chiller Replacement) be approved. - Carried.

Finance/Personnel Committee Report No. 8-2013

Collins-Barr	That the Finance/Personnel Committee Report No. 8-2013 be received. – Carried.
Collins-Barr	That Clause No. 3 (Scheduling of Board and Committee Meetings and Catered Food/Meals for Trustees) be approved. – Carried.
Babinsky-Ramos	That a recorded vote be taken. – Carried.

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes:	Trustees Hrynyk, Collins, Barr, Bautista, Wasyliw, Sneesby, Hildahl	- 7
Nays:	Trustees Babinsky, Ramos	- 2

Collins-Hildahl	That Clause No. 4a (Budget Transparency) be approved. – Carried.
Collins-Barr	That Clause No. 4b (Budget Transparency) be approved. – Carried.

Ward Boundaries Committee Verbal Report No. 2-2013

Barr-Wasyliw That the Ward Boundaries Committee Verbal Report No. 2-2013 be received. – Carried.

Barr-Wasyliw a) That a proposal for 9 single trustee wards and an updated map of the ward boundaries be distributed to all parent councils, board advisory committees, employee groups, schools, student councils, and others upon request for feedback by October 31<sup>st</sup>, 2013.

Barr-Wasyliw b) That a Special Board Meeting on Ward Boundaries be held on October 28<sup>th</sup>, 2013.

Babinsky-Barr That a recorded vote be taken. – Carried.

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes:	Trustees Hrynyk, Collins, Barr, Bautista, Wasyliw, Hildahl	- 6
Nays:	Trustees Babinsky, Ramos, Sneesby	- 3

**NEW BUSINESS****40- By-Law 1217 – SECOND & FINAL READING  
DEBENTURE BORROWING - \$1,148,500.00**

Collins-Barr (a) That By-Law No. 1217, a by-law of The Winnipeg School Division for the purpose of borrowing ONE MILLION ONE HUNDRED AND FORTY EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$1,148,500.00) for certain building projects be read a second time in short. – Carried.

By-Law No. 1217 then read accordingly.

Collins-Barr (b) That the rules be suspended in order for By-Law No. 1217 to be read a third time. – Carried.

Collins-Barr (c) That By-Law No. 1217, a by-law of the Winnipeg School Division be read a third time in short and passed. – Carried.

By-Law No. 1217 then read accordingly.

**AGENDA INFORMATION ITEMS**

Sneesby-Babinsky That Information Correspondence No. IC25-13 be received as information. – Carried.

Sneesby-Babinsky That Superintendent's Information Report No.10-2013 be received as information. – Carried.

**BUSINESS MATTERS AS DEFINED IN RULE 42.7**Committee of the Whole

Babinsky-Sneesby                      That the Board recess into Committee of the Whole in camera at this time. - Carried.

The Board then recessed into Committee of the Whole in camera at 8:05 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 8:40 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee:

41 – Leaves of Absence – Without Salary

Wasyliw-Sneesby                      That the leaves of absence without salary as outlined in the confidential report dated September 23, 2013 be granted. – Carried.

42 – Sir John Franklin Property

Wasyliw-Babinsky                      (That the offer identified in the confidential report dated September 23, 2013, be approved subject to agreement on specifications and details for the restrictive covenant, and subject to approval by the Public Schools Finance Board.)

Wasyliw-Ramos                         That a recorded vote be taken. – Carried.

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes:	Trustees Hrynyk, Collins, Barr, Bautista, Babinsky	- 5
Nays:	Trustees Wasyliw, Ramos, Sneesby, Hildahl	- 4

43 – Administrative Appointment  
Principal – Winnipeg Adult Education Centre

Wasyliw-Ramos                         That effective September 24, 2013 Rosalind Moore be appointed to the position of Principal at Winnipeg Adult Education Centre. – Carried

Committee of the Whole

Hildahl-Collins                      That the Board recess in Committee of the Whole in closed camera at this time. – Carried.

The Board then recessed into Committee of the Whole in closed camera at 8:49 p.m. with the Chief Superintendent, Secretary-Treasurer and the Director of Human Resources in attendance.

Upon the Board resuming in public session at 8:50 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee:

Hildahl-Barr                              That the position of Superintendent of Schools be advertised internally and externally. – Carried.

**NOTICE OF MOTION**

44 – Nursery/Kindergarten Program

The following Notice of Motion was presented during the meeting by Trustee Wasyliw:

“Direct its administration to implement a two year full day nursery/kindergarten program for the Winnipeg School Division.”

The Meeting adjourned at 9:15 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer

**SUPERINTENDENT'S REPORT NO. 11 - 2013**

To the Chair and Members  
Winnipeg School Board

September 23, 2013

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of August 2013, and Accounts List for the month of August 2013 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of August 2013, as summarized on Accounts List 2013-08 be approved and confirmed.
- (b) That the August 2013 list of payment of accounts be approved and confirmed.

2. Recognition for Special Accomplishments

Mr. Jeffrey Anderson, teacher at Tec Voc High School was selected to participate in the Teachers Institute on Canadian Parliamentary Democracy from November 3 - 8, 2013.

The Teachers Institute is a week long professional development event which takes place on Parliament Hill. Teachers will explore the national legislature in the company of parliamentary experts and dynamic educators from all regions of the country.

It is recommended that in accordance with Board Policy AGAB – Recognition for Special Accomplishments, Mr. Anderson receive funding in the amount of \$500 to support his attendance at the event from November 3-8, 2013 and that funding for substitute costs for one teacher for up to five days (total 5 days) be approved.

Recommendation:

That in accordance with Board Policy AGAB – Recognition for Special Accomplishment, Mr. Jeffrey Anderson, teacher at Tec Voc High School receive funding in the amount of \$500 to support his attendance at the Teachers Institute on Canadian Parliamentary Democracy on Parliament Hill from November 3-8, 2013 and that funding for substitute costs for one teacher for up to five days (total 5 days) be approved.

3. Cecil Rhodes School – Chiller Replacement

In a letter dated May 29, 2013, the Public Schools Finance Board authorized the Division to proceed to tender the chiller replacement at Cecil Rhodes School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Westwood Mechanical Inc.	\$ 462,529.20
Loewen Mechanical Ltd.	474,106.24
St. Vital Plumbing & Heating Co. Ltd.	475,027.20
ABCO Supply & Service Ltd.	489,209.20
D.L.F. Mechanical Ltd.	519,163.84
Ambassador Mechanical Corp.	546,645.30
Lowe Mechanical	614,949.24

Recommendation

That, subject to Public Schools Finance Board approval, the tender of Westwood Mechanical Inc. to supply all material and perform all work in connection with the Chiller Replacement project at Cecil Rhodes School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$ 462,529.20, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Westwood Mechanical Inc. for the carrying out of the work.

Respectfully submitted,

P.E. CLARKE  
Chief Superintendent

**FINANCE/PERSONNEL COMMITTEE REPORT NO. 8-2013**

To the Chair and Members  
Winnipeg Public School Board

September 16, 2013

Your Finance/Personnel Committee reports as follows:

**1. Terms of Reference**

Your Committee reviewed the Terms of Reference and agreed that no changes are required at this time.

**2. Budget Process 2014/2015**

Your Committee reviewed the proposed process and timelines for developing the 2014/2015 Budget.

Your Committee discussed the possibility of hosting an Open House(s) in November and February to share information related to the Budget and to provide for more opportunities to obtain feedback from stakeholders including residents, parents and staff.

Your Committee also discussed opportunities for public consultation and endorsed the proposal that the Open House(s) be video taped for the purpose of posting on the website.

Your Committee also discussed opportunities for enhancing the online survey and further improvements to the budget information for the website and other possibilities.

Your Committee discussed scheduling meetings with stakeholders for presentations to the Board.

**3. Scheduling of Board and Committee Meetings and Catered Food/Meals for Trustees**

Your Committee was informed that at a meeting held May 6, 2013, the Board of Trustees referred the following motion presented by Trustee Babinsky to the Finance/Personnel Committee for consideration:

*"That the Winnipeg School Division no longer provide catered meals for trustees and senior administration."*

Your Committee was informed that at a Finance/Personnel Committee meeting held June 10, 2013, the Committee tabled the motion and gave direction to the administration to review alternative meeting schedules and comparables to the Winnipeg School Division.

Your Committee was given various options for consideration which included, a proposed Policy/Guideline for trustee expenditures; revised Meeting Schedules; as well as comparables in the City of Winnipeg.

Your Committee agreed that the existing schedule of Board and Committee Meetings is compatible with most trustees' other work related commitments and recommended that an appropriate maximum amount to allow for food be determined.

**Recommendation:**

That an appropriate maximum amount to allow for food expenditures related to trustee and Board meetings be determined.



#### 4. **Budget Transparency**

At a meeting held April 22, 2013, The Board of Trustees adopted a recommendation to refer the following motion to the Finance/Personnel Committee for review:

*“That the Winnipeg School Division to be more transparent and open to the public, the Winnipeg School Division Budget meetings will be open for the general public to attend and that Winnipeg School Division no longer hold Budget meetings behind closed doors.”*

Under the Freedom of Information Protection of Privacy Act, school boards can meet privately when necessary to provide an opportunity for trustees to engage in frank discussion about matters such as personnel and budgeting and items that are prepared in draft format until approved by the Board.

Your Committee agreed that it is important to strive for more transparency in the development of the budget and that more open budget meetings be held for the public.

##### Recommendations:

- a) That the Winnipeg School Division have more open public meetings when issues are not related to personnel matters or matters of a sensitive nature.
- b) That Budget Information meetings be open to the general public including more opportunities for consultation and that trustee deliberations continue to be held in Camera Session.

#### 5. **2012/2013 Financial Statement Update**

Your Committee received an update on the 2012/2013 Financial Statements and preliminary revenue and expenditure estimates.

#### 6. **Salary Negotiations**

Your Committee agreed to defer this item to the next agenda for discussion.

Respectfully submitted

CATHY COLLINS  
Committee Chair

##### **In Attendance:**

Trustees: C. Collins, M. Wasyliw, R. Hildahl, D. Bautista, M. Babinsky, S. Hrynyk, J. Sneesby  
Administration: P. E. Clarke, R. Appelmans, R. Chartrand, D. Persaud, C. Caetano-Gomes, K. Seiler,  
G. Heath, E. Barnaby, T. Bobby, D. Burgos, B. Lapointe, K. Leonard  
Regrets: S. Hrynyk, A. Ramos